



**Licensing Act 2003
Premises Licence - Part A**

**Chichester District Council East Pallant House 1 East Pallant
Chichester West Sussex PO19 1TY**

Premises Licence Number - 3815/10/01973/LAPRE

Part 1 – Premises Details

**Postal address of premises, or if none, ordnance survey map reference or description,
including post town, post code**

Embassy Club, Embassy Family Area, Solent View & Ocean Bar
The Waterfront Complex
West Sands Caravan Park
Mill Lane
Selsey
Chichester
West Sussex
PO20 9BH

Telephone number 01243 604121

Where the licence is time limited the dates

From N/A to N/A

Licensable activities authorised by the licence

Performance of a Play
Exhibition of a Film
Indoor Sporting Event
Boxing or Wrestling
Performance of Live Music
Playing of Recorded Music
Performance of Dance
Provision of regulated entertainment of a similar description to Live Music, Recorded Music
or a Performance of Dance
Provision of Facilities for Making Music
Provision of Facilities for Dancing
Provision of entertainment facilities similar to those for Making Music or Dancing

Signed
for


Mr M China
Assistant Director (Environmental Health)

Premises Licence No. 3815/10/01973/LAPRE

Granted on: 26th March 2011

Licensable activities authorised by the licence

Late Night Refreshment
Sale by Retail of Alcohol

Times the licence authorises the carrying out of licensable activities

Performance of a Play

Standard Days and Timings
Every Day 10:00 - 00:00

Exhibition of a Film

Standard Days and Timings
Every Day 12:00 - 22:00

Indoor Sporting Event

Standard Days and Timings
Every Day 09:00 - 00:00

Boxing or Wrestling

Standard Days and Timings
Every Day 12:00 - 22:00

Performance of Live Music

Standard Days and Timings
Every Day 11:00 - 03:00

Playing of Recorded Music

Standard Days and Timings
Every Day 07:00 - 03:00

Performance of Dance

Standard Days and Timings
Every Day 09:00 - 03:00

Provision of regulated entertainment of a similar description to Live Music, Recorded Music or a Performance of Dance

Standard Days and Timings
Every Day 09:00 - 03:00

Signed



for Mr M China
Assistant Director (Environmental Health)

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Times the licence authorises the carrying out of licensable activities

Provision of Facilities for Making Music

Standard Days and Timings
Every Day 12:00 - 03:00

Provision of Facilities for Dancing

Standard Days and Timings
Every Day 09:00 - 03:00

Provision of entertainment facilities similar to those for Making Music or Dancing

Standard Days and Timings
Every Day 09:00 - 03:00

Late Night Refreshment

Standard Days and Timings
Every Day 23:00 - 02:30

Sale by Retail of Alcohol

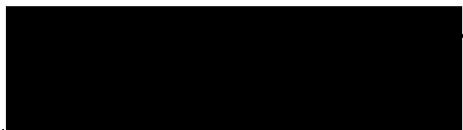
Standard Days and Timings
Every Day 09:00 - 03:00

The opening hours of the premises	Seasonal variation
Every Day 07:00 - 03:30	None

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Alcohol is supplied for consumption on and off the premises.

Signed
for



Mr M China
Assistant Director (Environmental Health)

Premises Licence No. 3815/10/01973/LAPRE

Granted on: 26th March 2011

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of Premises Licence

White Horse Caravan Company Limited
Paddock Lane
Selsey
Chichester
West Sussex
PO20 9EJ

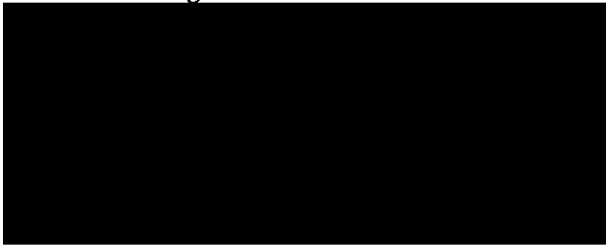
Electronic Mail pms@bunnleisure.co.uk
Contact Phone Number 01243 604121

Registered number of holder, for example company number, charity number

Registered Business Number 01538949

Name, address and telephone number of Designated Premises Supervisor where the Premises Licence authorises for the supply of alcohol

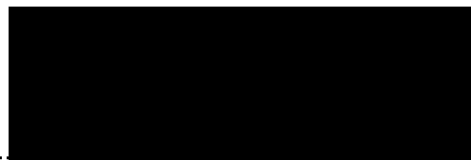
Mr Peter Treagust



Personal Licence number and issuing Authority of Personal Licence held by Designated Premises Supervisor where the Premises Licence authorises for the supply of alcohol

Personal Licence Number – 3815/05/01290/LAPERT
Licensing Authority – Chichester District Council

Signed
for



Mr M China
Assistant Director (Environmental Health)

Premises Licence No. 3815/10/01973/LAPRE

Granted on: **26th March 2011**

Annex 1 – Mandatory conditions

1. Alcohol - s19 Licensing Act 2003

- (i) No supply of alcohol may be made under the Premises Licence at a time when there is no Designated Premises Supervisor in respect of the Premises Licence, or at a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended, and
- (ii) Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.

2. Alcohol - s19A Licensing Act 2003

- (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
 - (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on
 - (i) the outcome of a race, competition or other event or process, or
 - (ii) the likelihood of anything occurring or not occurring;
 - (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

3. Alcohol - s19A Licensing Act 2003

The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

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for Mr M China
Assistant Director (Environmental Health)

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Granted on: **26th March 2011**

4. Alcohol - s19A Licensing Act 2003

The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

5. Alcohol - s19A Licensing Act 2003

- (1) The Premises Licence holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
- (2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

6. Alcohol - s19A Licensing Act 2003

The responsible person shall ensure that

- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml; and
- (b) customers are made aware of the availability of these measures.

7. Films - s20 Licensing Act 2003

The admission of children (meaning persons aged under 18) to the exhibition of any film, must be restricted in accordance with the recommended age restrictions of the British Board of Film Classification (BBFC) or authority designated under Section 4 of the Video Recordings Act 1984.

8. Door supervision - s21 Licensing Act 2003

At the specified times when one or more individuals must be at the premises to carry out a security activity (as defined by the Private Security Industry Act 2001), then each such individual must be licensed by the Security Industry Authority.

Annex 2 – Conditions consistent with the Operating Schedule

1. The following persons may only enter the licensed areas:

- (i) Holidaymakers who hold a current membership pass;
- (ii) Caravan owners who hold a current membership pass;
- (iii) Those persons formally signed in as a guest or holding a current membership pass;
- (iv) Members of the Oasis Leisure Complex who hold a current membership pass;
- (v) Those persons attending a bona fide private function; and

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(vi) Those persons who have a ticket for a specific event.

The only exception to the above is that anyone can enter the Ocean Bar, however other than those specified at (i) to (iv) above, all other persons must vacate the Ocean Bar by 00:30.

2. Staff must be adequately trained and supervised to ensure that they correctly discharge their duties under the Licensing Act 2003. In order to demonstrate compliance with this condition, this Licensing Authority would strongly recommend recording any training provided in writing and providing these records for inspection, if requested to do so, by an authorised officer.
3. All duty managers must be Personal Licence holders within 4 months of their appointment.
4. SIA security staff must be on duty in the Embassy Club and Solent View from 19:00 until close every evening that these areas are open. The number of SIA security staff on duty will be determined via a risk assessment.
5. The premises must be operated in co-operation with Sussex Police and all other statutory bodies.
6. CCTV must be installed and maintained at the premises. The location of fixed CCTV cameras is shown on the attached plans. All CCTV recordings must be kept for a minimum of 21 days and must be made available to the Licensing Authority and/or Police upon request.
7. An extra CCTV camera must be installed to cover the following locations:

Each balcony in the Embassy Club;
The external Embassy Family Area; and
Ocean Bar

within two months of this Premises Licence (3815/10/01973/LAPRE) being granted.
8. The premises must be an active member of the ChiBAC Scheme or similar and must be represented at not less than 75% of all meetings with all decisions collectively made by the group being complied with.
9. A Challenge 21 Policy must be operated at the premises. Any person who appears to be under the age of 21 being required to provide satisfactory photographic evidence that they are 18 years or over before being sold or supplied with any alcoholic drink.
10. A zero tolerance policy must be maintained at all times against the misuse of alcohol, underage drinking, violent and/or anti-social behaviour or any activity of a criminal nature. The premises must report any suspicious behaviour or criminal activity to Sussex Police.
11. All drinking vessels used in the external Embassy Family Area must be polycarbonate, except when this area has been converted into a marquee and being used for other purposes.
12. For each sporting event when the marquee is erected, two additional SIA security staff members will be deployed to patrol inside the marquee.
13. Any temporary bar within the licensed areas must be manned at all times.

Signed ...
for

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Granted on: 26th March 2011

14. The documented evacuation procedure is to be effectively implemented and reviewed at regular intervals.
15. All safety equipment must be maintained in a safe working condition and in accordance with the appropriate safety legislation.
16. Relevant risk assessments must be completed or reviewed on a regular basis and any events must be held in accordance with such documents.
17. The maximum capacity for the marquee area must at no time exceed 1m² per person. Capacity limits for other areas of the premises, as set by the fire risk assessment or other relevant assessment, must not be exceeded.
18. For any sporting event when the marquee is erected, a risk assessment and emergency plan, which must incorporate a layout plan, shall be tailored for each specific event and implemented accordingly. In addition, the exits for the marquee must be aligned with the exits of the boundary fence to ensure a safe and speedy departure from this area in the event of an emergency.
19. At least one SIA security staff member must be on duty at the complex at all times when the Waterfront complex is open.
20. The Embassy Family area must be closed at dusk, unless this area is being used for events held within a marquee.
21. Sussex Police must be informed of any events associated to the premises no later than one month before any regulated entertainment which relates to Indoor Sporting Events and Boxing or Wrestling Entertainment. Sussex Police must be made aware of any risk assessments no later than two weeks before the event.
22. A documented policy is to be in place and implemented to ensure the volume of amplified sound associated with the provision of regulated entertainment does not give rise to a public nuisance. Calibrated 'averaged reading' sound level meters must be used to monitor and control this.
23. There will be external checks to ensure that any sound breaking out from licensable areas does not create a public nuisance. Appropriate action must be taken if noise levels are deemed to be excessive.
24. The Embassy Club air management system must be operated and maintained in accordance with the manufacturers instructions to negate the need for customers or visitors opening doors or windows for ventilation purposes.
25. No 'Live Music' or 'Recorded Music' as a form of regulated entertainment shall be provided in the external Embassy Family area after 22:00hrs.
26. S.I.A. registered Park Security must patrol the external areas of the Waterfront Complex in order to ensure customers and visitors are not a source of disturbance. Any such persons shall be dealt with in a manner considered appropriate by the Park's Security personnel.
27. A 24-hour dedicated telephone line shall be made available to all caravan occupiers for an immediate response to any disturbance or emergency that they experience.

Signed
for


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Assistant Director (Environmental/Health)

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28. Bunn Leisure shall provide suitable transport arrangements to assist customers either leaving the site or returning to their accommodation.

Annex 3 – Conditions attached after a hearing by the Licensing Authority

None

Annex 4 – Plan(s)

The attached plan(s) referenced **06A dated Dec 2010, NO1 dated Feb 2011** and **NO 2011/22 dated Feb 2011** show the area(s) licensed for the purposes of the Licensing Act 2003.

NOTES

Please note that this Premises Licence may have been subject to exclusion of a licensable activity, modification of the conditions, removal of the Designated Premises Supervisor, suspension or revocation and also the name and address of the licence holder may not currently be valid. If you wish to verify the current status of the licence, you should contact Chichester District Council.

Signed ..
for 
Mr M China
Assistant Director (Environmental Health)

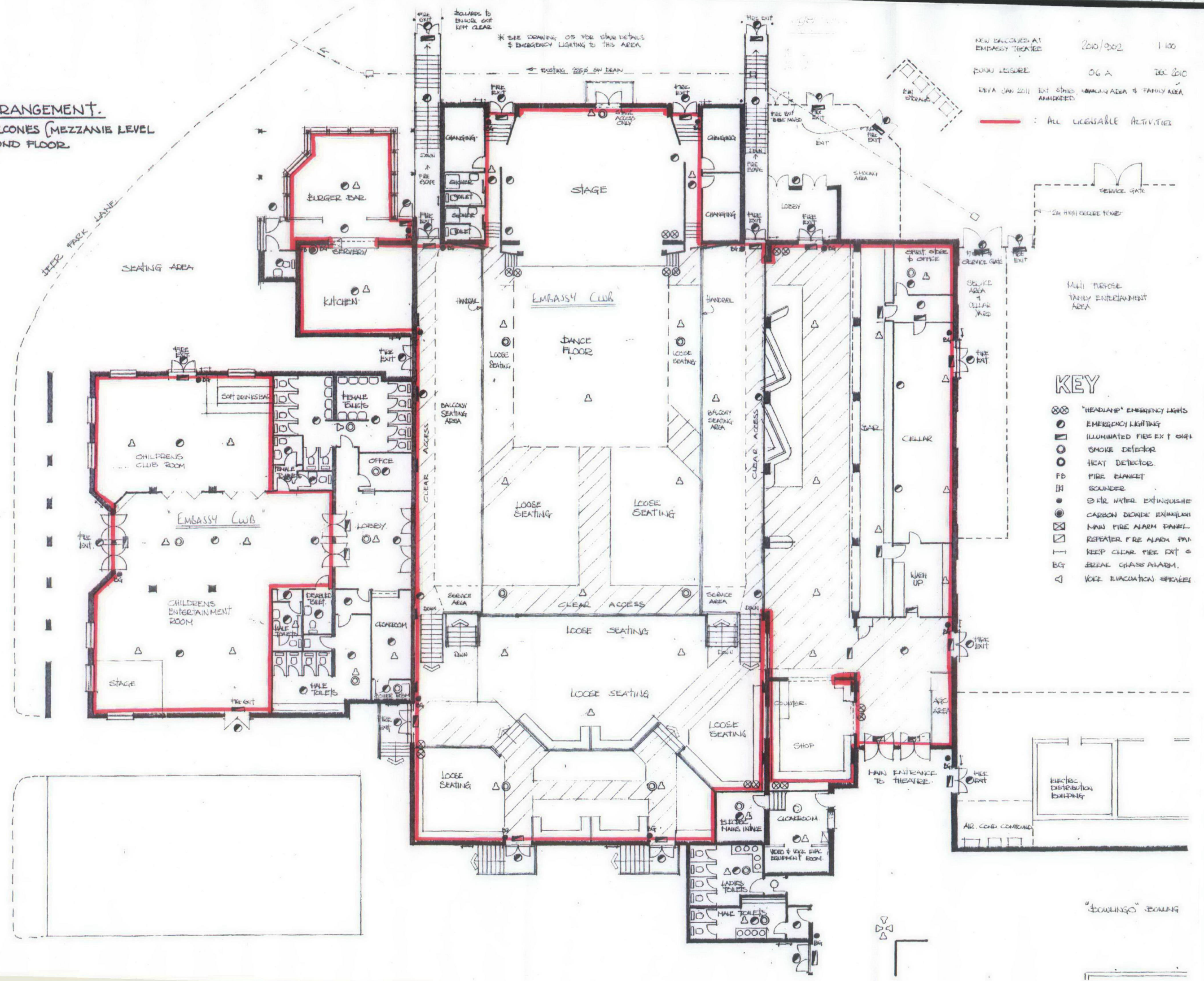
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**SITE PLAN
GENERAL ARRANGEMENT.**
SHOWING NEW BALCONES (MEZZANIE LEVEL
& EXISTING GROUND FLOOR.

NEW BALCONES AT
EMBASSY THEATRE 2010/2012 1:100
FOUN LEISURE OG A DEC 2010
DEVA JAN 2011 EXT STAIRS, LOBBY AREA & FAMILY AREA
ANNEXED

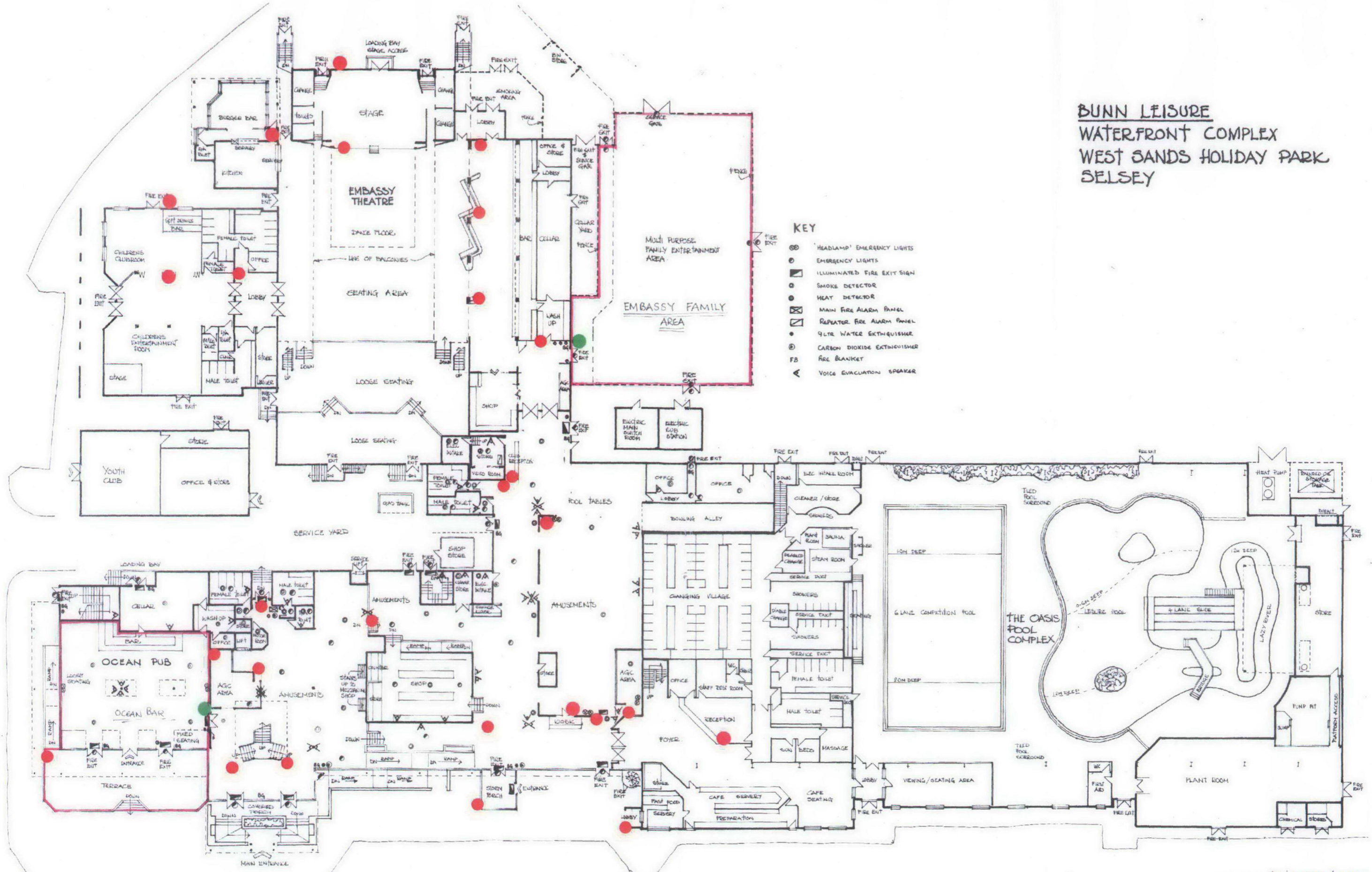
— : ALL LICENSABLE ACTIVITIES



- KEY**
- ⊗ HEADLAMP EMERGENCY LIGHTS
 - ◻ EMERGENCY LIGHTING
 - ◻ ILLUMINATED FIRE EXIT SIGN
 - SMOKE DETECTOR
 - HEAT DETECTOR
 - FB FIRE BLANKET
 - IN SOUNDER
 - AIR WATER EXTINGUISHER
 - CARBON DIOXIDE EXTINGUISHER
 - ◻ MAIN FIRE ALARM PANEL
 - ◻ REPEATER FIRE ALARM PANEL
 - KEEP CLEAR FIRE EXIT
 - BG BREAK GLASS ALARM
 - △ VOICE EVACUATION SPEAKER

"COWLING" SEATING

**BUNN LEISURE
WATERFRONT COMPLEX
WEST SANDS HOLIDAY PARK
SELSEY**

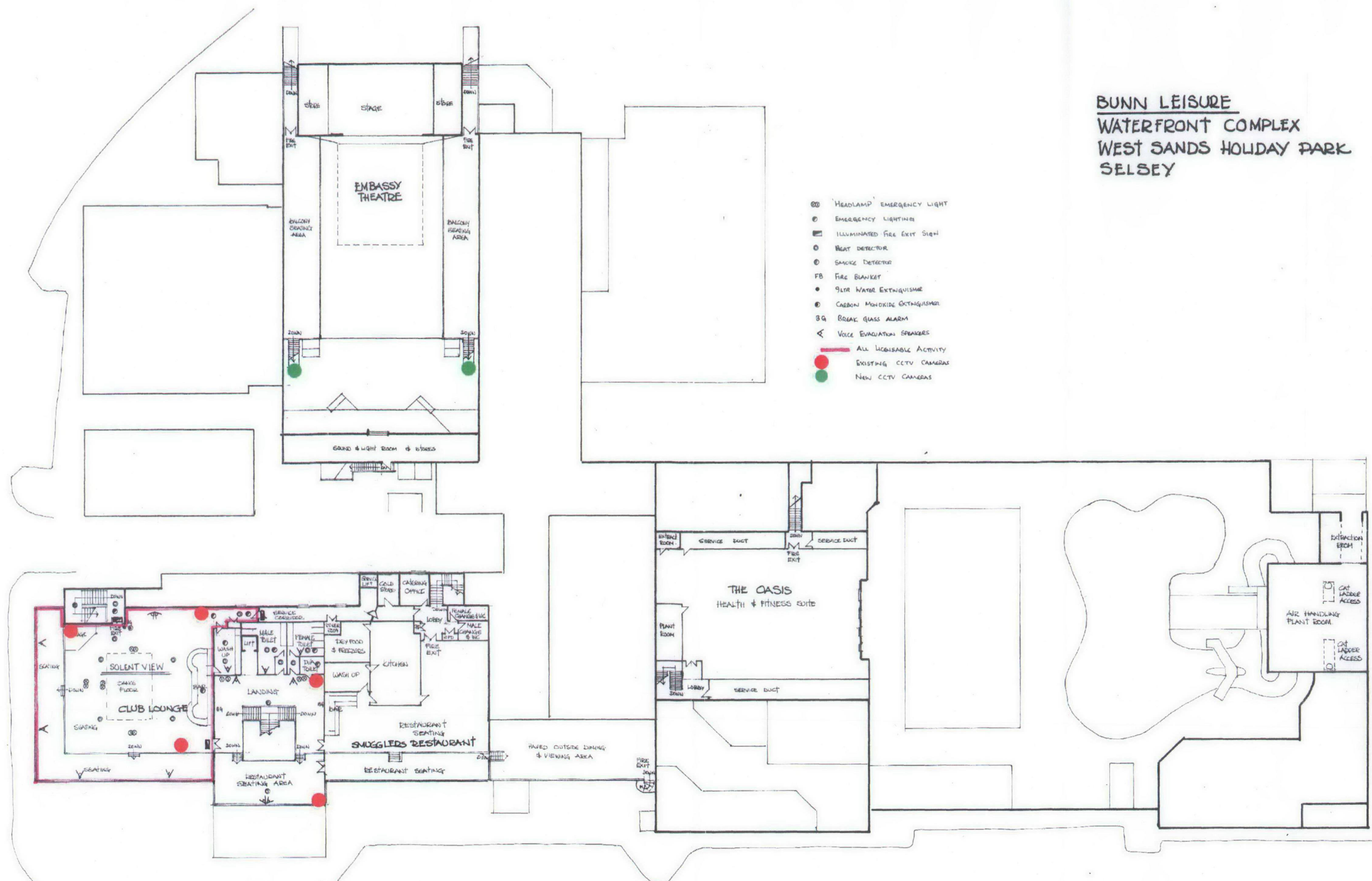


GROUND FLOOR LAYOUT.

* NOTE SCHEMATIC PLAN ONLY DO NOT SCALE

- All Licensable Activities
- Existing CCTV Fixed Cameras
- CCTV Fixed Cameras to be installed

**BUNN LEISURE
WATERFRONT COMPLEX
WEST SANDS HOLIDAY PARK
SELSEY**



- ⊙ HEADLAMP EMERGENCY LIGHT
- ⊙ EMERGENCY LIGHTING
- ILLUMINATED FIRE EXIT SIGN
- HEAT DETECTOR
- ⊙ SMOKE DETECTOR
- FB FIRE BLANKET
- 9LITRE WATER EXTINGUISHER
- ⊙ CARBON MONOXIDE EXTINGUISHER
- BG BREAK GLASS ALARM
- ∠ VOICE EVACUATION SPEAKERS
- ALL LEGISLABLE ACTIVITY
- EXISTING CCTV CAMERAS
- NEW CCTV CAMERAS

FIRST FLOOR LAYOUT
* NOTE: SCHEMATIC PLAN ONLY DO NOT SCALE